

**9.**

**ADMINISTRATIVE  
MATTERS**

9.2

APPLICATION FOR CONSENT

The Planning Act, Section 53(2), Ontario Regulation 197/96 as amended

1.0 APPLICANT INFORMATION		
Complete the information below. All communication will be directed to the Primary Contact with a copy to the Owner.		
1.1 Name of Owner(s). An owner's authorization is required in Section 8, if the applicant is not the owner.		
Name of Owner JEAN BOILEAU	Home Telephone No. [REDACTED]	Business Telephone No.
Address NORTH BAY, ON 391 RIVERBEND ROAD	Postal Code P1B 8Z4	Fax No.
Email [REDACTED]	Cell No. (705) 497-7535	
1.2 Agent/Solicitor/Applicant: Name of the person who is to be contacted about the application. If different than the owner. (This may be a person or firm acting on behalf of the owner. See Section 8)		
Name of Contact Person/Agent PAUL GOODRIDGE - GPPS LTD	Home Telephone No.	Business Telephone No. (705) 493-1770
Address SUITE 1 - 490 MAIN ST. E. NORTH BAY, ON	Postal Code P1B 1B5	Fax No.
Email: paulgoodridge@gppsLtd.com	Cell No. (705) 493-1770	
1.3 Indicate to whom correspondence is to be sent (check one please)		
Owner	Authorized Agent <input checked="" type="checkbox"/>	Solicitor

2.0 LOCATION OF THE SUBJECT LAND (COMPLETE APPLICABLE BOXES IN 2.1)			
2.1 Municipal Address (mailing address) WATER ACCESS PROPERTY			Postal Code
Concession Number(s) 7	Lot Number(s) PT LOT 20	Registered Plan No.	Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Parcel Number(s) PIN 49110-0176(1)	Former Township: CANNON
Assessment Roll No. 4822-000001-31000-0000			

3.0 PURPOSE OF APPLICATION	
3.1	Type and Purpose of the proposed transaction (check appropriate space): <input checked="" type="checkbox"/> Creation of a new lot (THREE LOTS + RETAINED) - <input type="checkbox"/> Addition to a lot <input type="checkbox"/> Right-of-way <input type="checkbox"/> Easement <input type="checkbox"/> Other purpose (please specify)
3.2	Name of person(s), if known, to whom land or interest in land is to be transferred, leased or changed: TO BE LISTED FOR SALE
3.3	If a lot addition, identify/describe the lands to which the parcel will be added (Also illustrate on the required sketch):

4.0 DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION	
4.1 Lands to be Severed	
Frontage(m):	S1      S2      S3 710      68.5      143.6
Depth (m):	157.8      126.8      421
Area (hec/acre):	1.19      0.97      1.30
Existing Use: VACANT	
Proposed Use: RECREATIONAL RESIDENTIAL	
Existing Buildings/Structures: SHED ON S3	
Proposed Buildings/Structures: 3 NEW COTTAGES	
4.2 Lands to be Retained	
Frontage(m):	120.4
Depth (m):	170.8
Area (hec/acre):	2.08
Existing Use: BUNKIE / RECREATIONAL RESIDENTIAL	
Proposed Use: COTTAGE	
Existing Buildings/Structures: 1 BUNKIE	
Proposed Buildings/Structures: NO IMMEDIATE CHANGE	

4.3 Are there any easements or restrictive covenants affecting the subject lands? Yes  No   
 If yes, please describe the easement or covenant and its effect.

4.4 Type of Access (Check appropriate box and state road name):

Severed	Retained	
<input type="checkbox"/>	<input type="checkbox"/>	Provincial Highway (#):
<input type="checkbox"/>	<input type="checkbox"/>	Municipal Road, Maintained Year Round:
<input type="checkbox"/>	<input type="checkbox"/>	Municipal Road, Seasonally Maintained:
<input type="checkbox"/>	<input type="checkbox"/>	County/District Road (#):
<input type="checkbox"/>	<input type="checkbox"/>	Private Road:
<input type="checkbox"/>	<input type="checkbox"/>	Right-of-way:
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Water Access:

4.5 If located on a Municipal Road or Provincial Highway, is there an existing Municipal Road or Provincial Highway approved entrance to the proposed severed lot?  Yes  No  
*N/A*  
 If no, please indicate on sketch, location of proposed entrance for Public Works Manager's inspection purposes.

4.6 If located on water:

a) What is the name of the water body? *SMITH LAKE*

b) Describe the location of parking and docking facilities to be used and the distance from the subject lands. Indicate whether parking is public or private  
*SUZANNE'S ROAD MUNICIPAL WATER ACCESS FACILITY BY PERMIT THROUGH MUNICIPALITY*

4.7 Water Supply for Retained land shall be provided by:

<input type="checkbox"/>	Municipal piped water	<input type="checkbox"/>	Privately owned & operated individual wells for each lot
<input type="checkbox"/>	Privately Owned and Operated Communal Well	<input checked="" type="checkbox"/>	Other (specify, e.g., lake, bottled):

4.8 Water Supply for Severed Parcel(s) shall be provided by:

<input type="checkbox"/>	Municipal piped water	<input type="checkbox"/>	Privately owned & operated individual wells for each lot
<input type="checkbox"/>	Privately Owned and Operated Communal Well	<input checked="" type="checkbox"/>	Other (specify, e.g., lake, bottled):

4.9 Sewage Disposal for Retained land shall be provided by:

<input type="checkbox"/>	Municipal sanitary sewers	<input type="checkbox"/>	Privately owned individual septic system for each lot
<input type="checkbox"/>	Privately owned communal collection	<input checked="" type="checkbox"/>	Other (specify): <i>OUTHOUSE</i>

If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4,500 litres of effluent produced per day as a result of the development being completed, a servicing options report and a hydrogeological report is required.  
 Title and date of servicing options report and/or hydrogeological report:

**4.10 Sewage Disposal for Severed Parcel(s) shall be provided by:**

<input type="checkbox"/>	Municipal sanitary sewers	<input checked="" type="checkbox"/>	Privately owned individual septic system for each lot
<input type="checkbox"/>	Privately owned communal collection	<input type="checkbox"/>	Other (specify):

If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4,500 litres of effluent produced per day as a result of the development being completed, a servicing options report and a hydrogeological report is required.

Title and date of servicing options report and/or hydrogeological report:

**4.11 Storm Drainage (Indicate the proposed storm drainage system)**

<input type="checkbox"/>	Storm Sewers	<input type="checkbox"/>	Ditches
<input type="checkbox"/>	Swales	<input checked="" type="checkbox"/>	Other (please state) <i>NATURAL TOPOGRAPHY</i>

**4.12 Other Services (Check if the service is available)**

<input type="checkbox"/>	Electricity	<input type="checkbox"/>	School Bussing
<input type="checkbox"/>	Garbage Collection		

**5.0 LAND USE AND HISTORY OF THE SUBJECT LAND**

**5.1** Has the subject land ever been the subject of an application for approval of a plan of subdivision or a consent under the Planning Act? Yes  No  Unknown   
 If Yes and if known, provide below, the application file number and the decision made on the application.

**5.2** Has any land been severed from the parcel originally acquired by the current owner of the subject land? Yes  No  Unknown   
 If yes and if known, indicate previous severances on the required sketch and supply the following information for each lot severed.  
 Date of transfer:  
 Name of Transferee:  
 Land use of parcel:

**5.3** Has any land been severed from the parcel by the prior owner(s)? Yes  No  Unknown   
 If yes and if known, please provide below any names & if possible, current addresses of prior owners of which you may be aware:

**5.4** Did the current owner acquire the subject land as a result of a consent (i.e. was a lot severed and transferred to the current owner)? Yes  No   
 If yes, prior owner should be noted in 5.3 above.

**5.5** Current Zoning (Specify zone symbol): *LIMITED SERVICES RESIDENTIAL (LSR).*

**5.6** Current Official Plan Land Use Designation: *RURAL*

5.7 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted for approval? Yes  No  If yes, specify the file number and status of the application:

5.8 If the subject lands are the subject of any other application under the *Planning Act*, please fill out required fields on page 1.

5.9 Has the property ever been subject to an application under the *Planning Act*? Yes  No   
If the answer was yes, please indicate the file number and status of the application:

Has any land been severed from the parcel originally acquired by the owner of the subject land? Yes  No   
If the answer was 'yes', please indicate the date of the transfer, the name of the transferee and the uses of the severed land:

5.10 Is the application consistent with policy statements issued under subsection 3(1) of the *Planning Act*?  
Yes  No  If yes, please explain how the application is consistent with the Provincial Policy Statement, reference section numbers:  
PROVIDES RURAL RESOURCE-BASED RECREATIONAL DEVELOPMENT

5.11 Land Use Features

ARE THERE ANY OF THE FOLLOWING USES OR FEATURES ON THE SUBJECT LANDS AND/OR WITHIN 500 METRES OF THE SUBJECT LANDS	ON THE SUBJECT LANDS	WITHIN 500 METRES OF SUBJECT LANDS
An agricultural operation (any livestock facility, occupied or vacant, including manure storage). If yes, please submit a Minimum Distance Separation (MDS) calculation with application ( <i>contact Secretary Treasurer for More Information</i> )	<input type="checkbox"/>	<input type="checkbox"/>
A landfill site (active or non-operating)	<input type="checkbox"/>	<input type="checkbox"/>
A sewage treatment plant or waste stabilization pond	<input type="checkbox"/>	<input type="checkbox"/>
A Municipal or Federal Airport (including an aerodrome)	<input type="checkbox"/>	<input type="checkbox"/>
A municipal wellhead within 1000 m	<input type="checkbox"/>	<input type="checkbox"/>
An operating mine site within 1000 m (specify mine site)	<input type="checkbox"/>	<input type="checkbox"/>
A rehabilitated or abandoned mine site or mine hazards	<input type="checkbox"/>	<input type="checkbox"/>
An operating pit within 150 m or quarry within 500 m;	<input type="checkbox"/>	<input type="checkbox"/>
Any industrial use	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Park or Crown Lands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
An active or abandoned rail line and/or trail	<input type="checkbox"/>	<input type="checkbox"/>
A natural gas or petroleum pipeline	<input type="checkbox"/>	<input type="checkbox"/>
A floodplain	<input type="checkbox"/>	<input type="checkbox"/>
Significant wildlife habitat and/or significant habitat of Species at Risk (including but not limited to endangered and threatened species)	<input type="checkbox"/>	<input type="checkbox"/>
Fish habitat	<input type="checkbox"/>	<input checked="" type="checkbox"/>

A contaminated site	<input type="checkbox"/>	<input type="checkbox"/>
Utility Corridor, electricity generating station, transformer (high voltage electric transmission line)	<input type="checkbox"/>	<input type="checkbox"/>
An active railway line, railway yard or Provincial Highway	<input type="checkbox"/>	<input checked="" type="checkbox"/>

5.12 Is there a Provincially Significant Wetland (Class 1, 2 or 3) on or within 120 metres of the subject lands?  
Yes  No

5.13 Do the subject lands contain any known cultural heritage, archaeological resources and/or areas of archaeological potential?  
Yes  No  Unknown

5.14 If yes to 5.13, does the application propose to develop lands within the subject lands that contain known cultural heritage, archaeological resources and/or areas of archaeological potential?  
Yes  No  Unknown

Note: If yes to 5.13 or 5.14, please contact the Ministry of Tourism and Culture to determine the need for any additional information or reports.

5.15 a) Has there been an Industrial Use, Commercial Use or an Orchard, on the subject lands or adjacent lands?  
Yes  No  Unknown

b) If yes, specify the use(s):

c) Has the grading of the subject lands been changed by adding/removing earth or other material(s)?  
Yes  No  Unknown

d) Has a gas station been located on the subject lands or adjacent lands at any time?  
Yes  No  Unknown

e) Has there been petroleum or other fuel stored on the subject land or adjacent lands?  
Yes  No  Unknown

f) Is there any reason to believe the subject lands may have been contaminated by former uses on the site or adjacent lands?  
Yes  No  Unknown

g) If yes to any of 5.15 a) to f), has an Environmental Site Assessment (ESA) been conducted under the Environmental Assessment Act or has a Record of Site Condition (RSC) been filed?  
Yes  No  Unknown  N/A

**6.0 OTHER INFORMATION**

6.1 Is there any other information that you think may be useful to the East Nipissing Planning Board or other agencies in reviewing this application? If so, explain below or attach a separate sheet if necessary.

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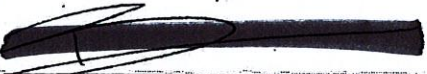



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**7.0 AFFIDAVIT OR SWORN DECLARATION**

Declaration for the prescribed information: I (we) PAUL GOODRIDGE of the MUNICIPALITY of CANANDAUA in the DISTRICT of NIPISSING make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Furthermore, I (We) agree to allow the Municipality, its employees and agents to enter upon the subject land for the purpose of conducting a site inspection that may be necessary to process the application.

Sworn (or Declared) before me at the CITY of NORTH BAY in the DISTRICT of NIPISSING, this 11<sup>th</sup> day of MARCH, 2026


  
Commissioner of Oaths (include stamp below)

  
Signature of Applicant/Solicitor or Authorized Agent

Brook-Lynn Shelby LaPrairie,  
a Commissioner, etc.,  
Province of Ontario,  
for C. John D'Agostino Law  
Professional Corporation.  
Expires October 24, 2026.

**8.0 AUTHORIZATION (if applicable)**

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed. I JEAN BOLLEAU am the owner of the land that is the subject of this application for consent and I authorize PAUL GOODRIDGE to make this application on my behalf.

Signature of Owner 

Date MARCH 11, 2026

**10.0 AGREEMENT TO INDEMNIFY**

**AGREEMENT TO INDEMNIFY**

The applicant hereby agrees to indemnify and save harmless the East Nipissing Planning Board from all costs and expenses that the Board may incur in connection with the processing of the applicant's application for approval under the Planning Act. Without limiting the foregoing, such costs and expenses will include all legal, engineering, planning, advertising and consulting fees and charges incurred or payable by the Board to process the application together with all costs and expenses arising from or incurred in connection with the Board being required, or...

requested by the applicant, to appear at the hearing of any appeal to the Local Planning Appeal Tribunal from any decision of the Board, as the case may be, approving the applicant's application.

The applicant acknowledges and agrees that if any amount owing to the Board in respect of the application is not paid when due, the Board will not be required to process or to continue processing the application, or to appear before the L.P.A.T. in support of a decision approving the application until the amount has been paid in full. The applicant further acknowledges and agrees that any amount owing by the applicant to the Municipality is, when due, a debt of the applicant and the Board may, in addition to any other remedies available to it at law, recover the amount owing together with interest from the applicant by action.

MARCH 11, 2026  
Date

Jean Boileau  
Signature of Owner

JEAN BOILEAU  
Owner's Name: Printed

#### 11.0 COLLECTION OF INFORMATION

Personal information collected on this form is collected under the authority of the Planning Act, R.S.O. 1990, as amended and will be used to assist in making a decision on this matter. All names, Addresses, opinions and comments will be made available for public disclosure.

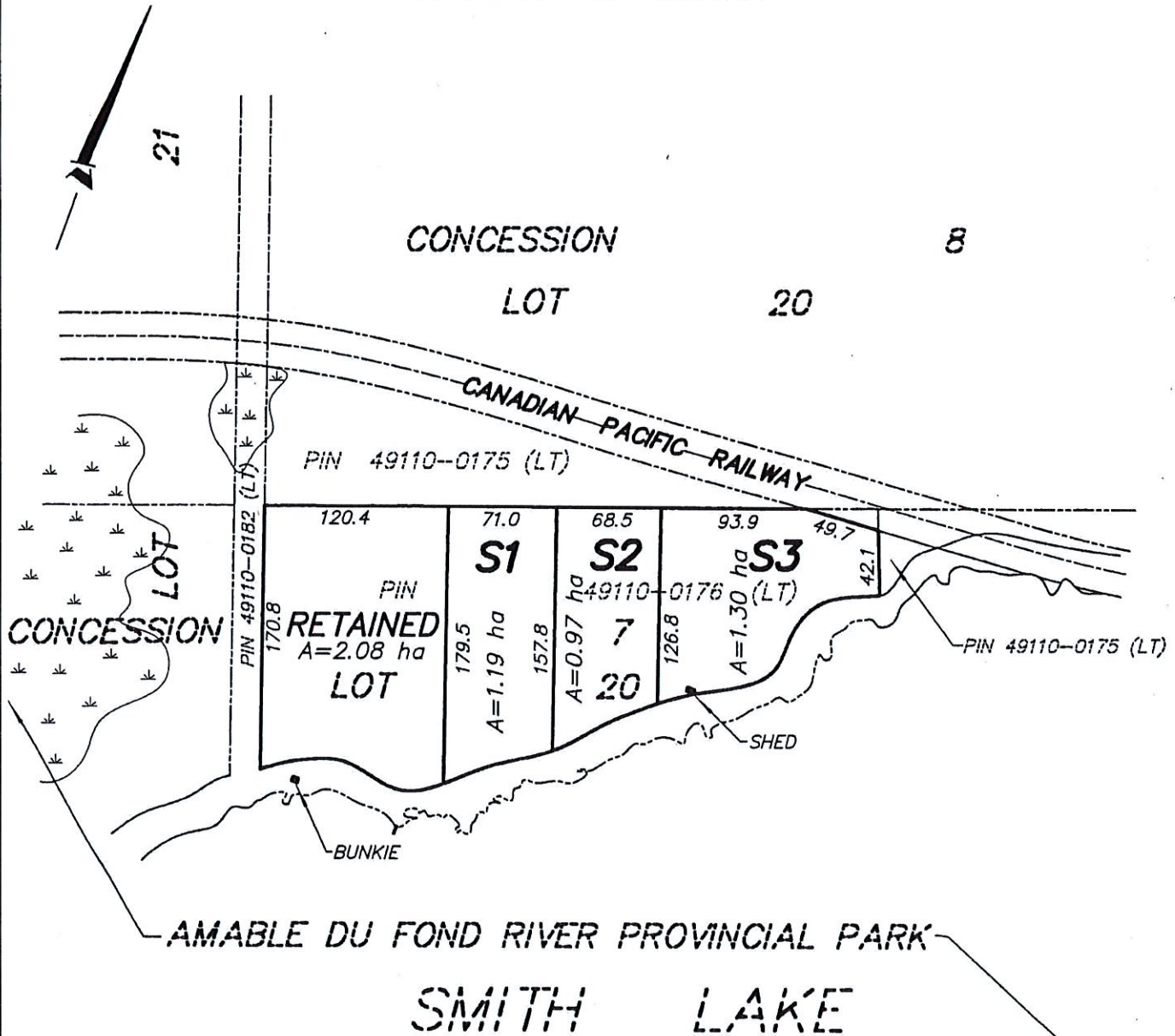
Questions Regarding this collection should be forwarded to:

Secretary of the East Nipissing Planning Board \_\_\_\_\_, Ontario \_\_\_\_\_,

Phone: \_\_\_\_\_

- 11.1 All information requested in this form is mandatory and is either prescribed under Ontario Regulation 197/96 as amended or is required by the Committee of Adjustment.
- 11.2 If an application is deemed to be incomplete, it will be returned, and the time period referred to in subsection 53 (14) of the *Planning Act* for an appeal to the Ontario Municipal Board for failure to make a decision does not begin.
- 11.3 Please indicate on the enclosed key map, the location of the subject property.
- 11.4 In order to enable the required personnel to inspect the property, please provide on Page 10, clear & concise directions to the subject land. If property is not located on a highway or municipal road, please provide a sketch below or on the reverse. Please note it is very important that the directions are adequate. If the inspectors are unable to locate the subject lands because of poor directions, your application may be delayed.
- 11.5 It is required that two (2) copies of the application along with the prescribed fee be filed with the Secretary Treasurer of the \_\_\_\_\_ of \_\_\_\_\_ accompanied by the prescribed fee in cash or by cheque payable to the \_\_\_\_\_ of \_\_\_\_\_.

SKETCH TO ACCOMPANY  
**SEVERANCE CONSENT APPLICATION**  
 PART OF LOT 20, CONCESSION 7  
 TOWNSHIP OF CALVIN



**METRIC:**

DISTANCES SHOWN ON THIS SKETCH ARE IN METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

**COPYRIGHT:**

THIS SKETCH WAS PREPARED EXCLUSIVELY FOR JEAN BOLEAU AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHERS.

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**CAUTION:**

THIS SKETCH IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED FOR MORTGAGE OR TRANSACTION PURPOSES. IT IS TO BE USED SOLELY FOR THE EXPRESS PURPOSE STATED HEREON.

**GOODRIDGE GOULET**  
**PLANNING & SURVEYING LTD.**

ONTARIO LAND SURVEYOR - LAND USE PLANNER - DEVELOPMENT CONSULTANTS  
 UNIT 1 - 490 MAIN STREET EAST, NORTH BAY, ON P1B 1B5  
 705-493-1770 paul.goodridge@ggpasid.com

FIELD	OFFICE	FILE
N/A	P. GOODRIDGE	18-0-24



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**From:** East Nipissing Planning Board <[admin@enpb.ca](mailto:admin@enpb.ca)>

**Sent:** March 26, 2026 8:14 AM

**To:** CAO <[CAO@calvintownship.ca](mailto:CAO@calvintownship.ca)>

**Subject:** Boileau File 2026-01

Good morning Donna,

Attached is the Boileau File 2026-01 application & Planner's comments for your file. Please present the application to your Council for their next meeting. The next Planning Board meeting is April 27<sup>th</sup>.

Thank you,

JoAnne Montreuil,  
Secretary Treasurer,  
East Nipissing Planning Board

9.2.1

**Goodridge Goulet Planning & Surveying Ltd.**  
ONTARIO LAND SURVEYOR  
LAND USE PLANNERS & DEVELOPMENT CONSULTANTS

March 21, 2026

Ms. JoAnne Montreuil  
Secretary Treasurer, East Nipissing Planning Board  
947 Highway 533, P.O. Box 610  
Mattawa, ON P0H 1V0

Dear JoAnne,

**Reference: Planning Submittal Report – Jean Boileau  
Part of Lot 20, Concession 7  
Township of Calvin, District of Nipissing  
PIN 49110-0176 (LT)**

**Our File: 1941-24**

I confirm that the completed application with the following documents was delivered to the Mattawan Township Office last week. Attached is our cheque in the amount of \$2,700.00 for the application fees.

- Completed Application and one copy thereof;
- Sketch to accompany application and one copy thereof;
- Copy of PIN 49110-0176 (LT);
- Copy of Registry Office Block map.
- Our clients' cheque to cover application fees.

This application seeks to create three new waterfront, water access only lots on the north shore of Smith Lake in that portion of Lot 20, Concession 7 as described in PIN 49110-0176 (LT). The property comprises a total of approximately 5.54 hectares (13.7 acres). A lakeshore road allowance separates this parcel from the actual water's edge of Smith Lake. The property has an approximate perpendicular width of 401.2 m and a linear frontage along the inner limit of the shore road allowance of approximately 449.5 m. The land is predominantly bush covered with limited clearing around the existing bunkie and dock areas.

Access to the land is by water and snowmobile dependent on the season. Mr. Boileau currently has one parking permit to park on Suzanne's Road being the municipal road allowance providing public access to Smith Lake. The land could potentially be accessed over land along the municipal road allowances between Concessions 8 & 9 and the road allowance between Lots 20 & 21. This option has some challenges with respect to site conditions and the railway crossing.

#### **Provincial Planning Statement, 2024 (PPS)**

The Provincial Planning Statement provides a comprehensive overview of Provincial policies regarding land use planning. All applications made under the Planning Act must be consistent with these policies.

Unit 1, 490 Main Street East, North Bay, ON P1B 1B5  
Paul Goodridge, BSc, OLS, OLIP (705) 493-1770 paul.goodridge@ggpsltd.com  
Don Goulet, Survey Consultant (705) 493-7974 don.goulet@ggpsltd.com

**Goodridge Goulet Planning & Surveying Ltd.**  
ONTARIO LAND SURVEYOR  
LAND USE PLANNERS & DEVELOPMENT CONSULTANTS

The following are, in my opinion, the relevant sections of the PPS as they pertain to this application.

2.5 Rural Areas in Municipalities

1. *Healthy, integrated and viable rural areas should be supported by:*
  - a) *building upon rural character, and leveraging rural amenities and assets;*
  - b) *N/A*
  - c) *accommodating an appropriate range and mix of housing in rural settlement areas;*
  - d) *using rural infrastructure and public services efficiently;*
  - e) *N/A*
  - f) *Providing opportunities for sustainable and diversified tourism, including leveraging historical, cultural, and natural assets;*
  - g) *N/A*
  - h) *N/A.*

2.6 Rural Lands in Municipalities

1. *On rural lands located in municipalities, permitted uses are:*
  - b) *resource-based recreational uses (including recreational dwellings not intended as permanent residences);...*

The subject application is seeking to create three new lots which are considered under Section 2.6.1 (b) as resource-based recreational use as each lot will support cottage development. The application is consistent with the pertinent portions of Section 2.5 as listed above.

4.1 Natural Heritage

None of the areas in which development would be restricted as detailed in Section 4.1 are identified on this site.

5.2 Natural Hazards

2. *Development shall generally be directed to areas outside of:*
  - b) *hazardous lands adjacent to river, stream and small inland lake systems which are impacted by flooding hazards and/or erosion hazards; and...*

Smith Lake has an established flood elevation of 177.0 m (CGVD28).

**Goodridge Goulet Planning & Surveying Ltd.**  
ONTARIO LAND SURVEYOR  
LAND USE PLANNERS & DEVELOPMENT CONSULTANTS

**Official Plan for the East Nipissing Planning Area**

The Official Plan is the set of guiding principles and policies for development within the East Nipissing Planning Area.

Subject lands are designated as Rural Settlement Area on Schedule "A3". No natural heritage features are identified on subject lands.

2.2 Growth and Development Concept

*The intent of the Plan is to maintain the rural character of the Planning Area where low density residential development will prevail intermixed with resource based activities, resource-based recreational uses and other rural land uses. Development is intended to occur on large lots (having a minimum 0.8 ha) with large frontages (30 m). The focus of new development in the Rural Policy Area will be infill on vacant lots of record and in areas serviced by existing roads and municipal services.*

*Waterfront development will continue as a mainstay activity on the Ottawa and Mattawa Rivers and on inland lakes where such development is proven to be sustainable with respect to the biological capacity of a lake, the retention and/or restoration of shorelines and the conservation of the cultural heritage landscapes and archeological resources in and adjacent to these waterbodies.*

The proposed application is in conformity with the Growth and Development Concept as it is a resource-based recreational use. The proposed lot sizes (as detailed below) are well in excess of the minimum areas and frontages stipulated. Given the limited waterfront development on Smith Lake and the turn-over and flow of water through Smith Lake, it is not considered to be an at-capacity lake that would restrict further development.

2.5 Lot Size Criteria

*The minimum lot area for any new lot creation shall be 0.8 ha [1.97 ac.] except:*

- Where a hydrogeological study specifies the need for a larger lot(s)*
- Where part of a lot is located on a hazardous site or hazardous lands, the minimum lot area shall be calculated to exclude the hazardous area*
- Where a greater minimum area is established in the zoning by-law (e.g. non-residential use, hobby farm etc.)*

*Lots shall be of a size and shape to suitably accommodate:*

- all existing and new buildings, accessory uses and structures. Consideration should also be given to potential future expansion.*

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- *individual on-site water and sewage services and stormwater facilities including an adequate separation distance between a drilled well and a septic tank or sewage disposal system*
- *access, parking and loading facilities*
- *snow storage*
- *setbacks from roads, water bodies and physical constraints, and*
- *to provide a sufficient land area to allow development where constraints exist such as topography, organic soils, rock, slopes, wetlands, narrow bays and peninsulas, flooding hazard or erosion hazard or to accommodate North Bay-Mattawa Conservation Area Regulation Limits.*

*Lots shall be designed to coincide with the low density character of the Rural Area.*

The proposed lots are of sufficient area and frontage. Should the area within the flooding hazard of 177.0 m (CGVD28) encroach into the minimum lot area for development, lot lines can be adjusted during the final survey to accommodate minimum lot areas above the flood contour. Given the area and frontage, these lots will represent a low density development in keeping with the general character of development on Smith Lake.

2.6 Lot Access Criteria

- *Access may be exempted for development on an island or water-access only lot where access to a parking area on the mainland or same lake, owned or described in a registered easement and being in the same name and interest as the island or water-access lot.*

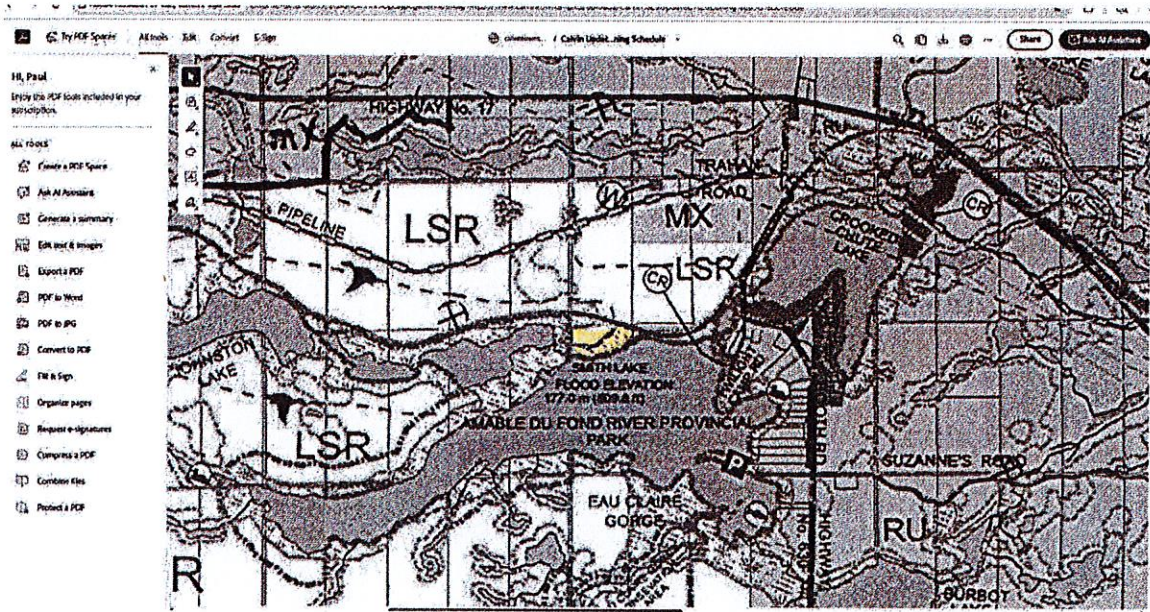
A strict reading of this policy section would appear to require that parking for water-access only lots can only be by means of ownership or registered easement. This does not take into consideration the possibility that parking can be achieved through private marinas (none of which exist on Smith Lake) or by permit on municipal lands. Municipalities are reluctant to encumber their lands with registered easements that may prohibit or greatly complicate future use and development of the property. A permit system does not necessarily constrain the Municipality should the parking area need to be re-located in the future.

When considering the interpretation of policy, one must look both at the written statement as well as the past practice of the Municipality. In this instance, it has been the practice of the Municipality to provide parking areas for both the public at large as well as water-access only lots on Suzanne's Road. The owners of water-access only lots are provided parking on a permit basis with appropriate fees charged for the service. In fact, Mr. Boileau currently has a permit to allow him to park for access to his land. The Roads Superintendent for the Municipality has concurred with my recommendation that should these lots be approved, a condition of approval would be that a notice be registered on title to the lands under the authority of Section 119 of the Land Titles Act informing prospective purchasers of this requirement or that they meet the requirements of the written policy. In my opinion, the intent of the policy is being met.

**Zoning By-Law 2022-19**

The zoning by-law provides the regulations that govern the implementation of the Official Plan policies.

Subject lands are zoned Limited Service Rural (LSR) as shown on the below excerpt from the Zoning Map.



Section 5.5.1 stipulate the permitted uses within the LSR zone. “Dwelling – Seasonal” is a listed permitted use as is proposed by this application.

**5.5.2 Zone Requirements**

**1. Residential**

<i>Minimum Lot Area per Dwelling</i> .....	<i>0.8 ha [1.96 ac.]</i>
<i>Minimum Lot Frontage</i> .....	<i>30 m [98.4 ft.]</i>
<i>Minimum Yard Requirements</i>	
• <i>Front Yard</i> .....	<i>7.5 m [24.6 ft.]</i>
• <i>Rear Yard</i> .....	<i>7.5 m [24.6 ft.]</i>
• <i>Interior Side Yard</i> .....	<i>3 m [9.8 ft.]</i>
• <i>Exterior Side Yard</i> .....	<i>6 m [19.6 ft.]</i>
 <i>Minimum Gross Floor Area of a Tiny House</i>	
• <i>Dwelling</i> .....	<i>27.8 m2 [300 ft.2]</i>

**Goodridge Goulet Planning & Surveying Ltd.**  
ONTARIO LAND SURVEYOR  
LAND USE PLANNERS & DEVELOPMENT CONSULTANTS

*Maximum Building Height*

- *Main Building* ..... 11 m [36 ft.]
- *Accessory Building* ..... 8 m [26.2 ft.]

*Maximum Lot Coverage*..... 10 %

*Maximum No. of Dwelling Units per Lot:*

- *Single detached dwelling, seasonal dwelling, mobile home* ..... 1
- *Duplex, Semi-detached, converted* ..... 1
- *Requirements of Section 4.1.2.4 shall apply for Additional Residential Units*

*Minimum Separation Distance Between a Main Building  
and an Accessory Building* ..... 2 m [6.4 ft.]

2. *All Other Uses*

*Minimum Lot Area* ..... 0.8 ha [1.96 ac.]  
*Minimum Lot Frontage* ..... 45 m [147.6 ft.]

The minimum lot area and frontage are 0.8 ha and 30 m respectively. Severed Lot 2 is the smallest proposed lot with an area of 0.97 ha and a perpendicular width of 68.5 m.

The zoning map indicates a migratory bird route through subject lands. There are no wetlands identified in the Ministry of Natural Resources and Forestry website, Make a Natural Heritage Map. It is recommended that clearing of the lots be restricted to areas immediately adjacent to the proposed cottage locations and where docks and waterfront structures are proposed.

**Growth Plan for Northern Ontario (GPNO)**

The GPNO is essentially an economic plan for growth in Northern Ontario. Planning Act applications must demonstrate that they do not conflict with the stated goals of the plan. New lot creation and the subsequent construction of cottages represent economic activity meeting the stated goal of the plan. Based on the large lot sizes and frontages, this economic activity can proceed in an environmentally sustainable manner.

**Recommendations**

It is recommended that the flood contour of 177.0 m (CGVD28) be established by an Ontario Land Surveyor and plotted on a draft copy of the final Reference Plan of Survey verifying that minimum lot sizes have been achieved or that the lot configuration has been modified to achieve this. This draft copy should accompany the final submission prior to issuance of the Certificates of Consent.

**Goodridge Goulet Planning & Surveying Ltd.**  
ONTARIO LAND SURVEYOR  
LAND USE PLANNERS & DEVELOPMENT CONSULTANTS

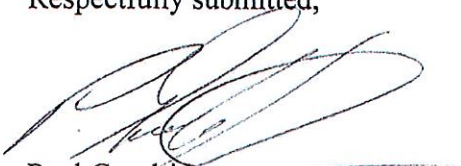
It is further recommended that a notice be registered on title under authority of Section 119 of the Land Titles Act to notify prospective purchasers of their obligation to provide suitable parking is required either by municipal permit, acquisition of a property in relatively close proximity to Smith Lake or by registered easement against a private property in relatively close proximity to Smith Lake.

It is further recommended that any prospective cottage builder identify on their site plan the extent of clearing required to protect habitat of migratory birds. If clearing of the land is proposed to a greater extent, the proponent should be required to produce an environmental impact statement prepared by a qualified profession that demonstrates no negative impact.

**Conclusions**

In conclusion, in my opinion, this application conforms to the growth and development policies of the East Nipissing Official Plan. It meets the stated objective of the Growth Plan for Northern Ontario, represents an opportunity to expand the Municipality's tax base and is in compliance with the Provincial Policy Statement. All zoning regulations have been met or exceeded. As such, in my opinion, this application represents good planning.

Respectfully submitted,



Paul Goodridge



## CORPORATION OF THE MUNICIPALITY OF CALVIN

1355 Peddlers Drive Mattawa, Ontario POH 1V0

Phone: 705-744-2700 Fax: 705-744-0309

Email: [administration@calvintownship.ca](mailto:administration@calvintownship.ca) Website: <https://www.calvintownship.ca/en/>

### PUBLIC WORKS DEPARTMENT

March 26, 2026

RE: **Boileau File 2026-01**

Applicant: Jean Boileau

Concession 7 Lot 20 N; Smith Lake, Municipality of Calvin

East Nipissing Planning Board:

Thank you for the opportunity to comment on the application for consent your file Boileau 2026-01. The following provisions were used to determine the access to the lands described in the application for the purpose of consent.

#### **Water Access Only**

#### **Zoning By-Law 2022-19 Consolidated with By-Law 2022-056**

Definition:

**Water Access Lot** means a lot that accessed by a navigable water body only.

#### 4.11.3 Exception for Access

Despite Section 4.11.1, where an access easement registered on title between or amongst one or more landowners provides for a right-of-way to an existing lot of record or has water access requirements shall be deemed to conform to the provisions for access of this by-law.

#### 5.5.3.5 Additional Provisions

No land shall be developed in the Limited Service Rural (LSR) Zone unless those lands are on a lot which has frontage on a private road or lawful right-of way and in compliance with Section 4.11

#### **East Nipissing Planning Board Official Plan**

#### **2.6 Lot Access Criteria**

Access to development shall be by one of the following means:

-Access may be exempted for development on an island or water-access only lot where access to a parking area on the mainland or same lake, owned or described in a registered easement and being in the same name and interest as the island or water access lot.

**By-Law 2019-019: Being a By-Law to regulate the use of park lands within and to regulate parking on lands owned by the Corporation of the Municipality of Calvin.**

#### **5. Water Access Only Properties**

- a. THAT there will be one parking spot per property allocated to each Water Access ONLY property.
- b. THAT each Water Access ONLY property owner must obtain a parking permit from the Municipal Office at an annual fee of \$150.00.



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- c. THAT each Water Access ONLY property owner must park in the designated area for Water Access ONLY properties.
- d. THAT while parked in the designated parking area, the permit must be prominently displayed on the vehicle.

It is also noted that By-Laws and fees may be amended from time to time and will be the responsibility of the landowner to follow the most current by-law in relation to parking for water access.

### **Conclusion:**

**Water Access is permitted for the purpose of application Boileau 2026-01.**

### **Please include in the conditions of approval that:**

The East Nipissing Planning Board's Official Plan requires that: Access may be exempted for development on an island or water-access only lot where access to a parking area on the mainland or same lake, owned or described in a registered easement and being in the same name and interest as the island or water access lot.

Thank you for reaching out to the Municipality to ensure all of the conditions that pertain to the conditional approval have been met.

Ann Carr

Public Works Superintendent – Municipality of Calvin

**FW: Boileau File 2026-01**

**From:** Fire Chief <[firedept@calvintownship.ca](mailto:firedept@calvintownship.ca)>  
**Sent:** March 26, 2026 1:06 PM  
**To:** CAO <[CAO@calvintownship.ca](mailto:CAO@calvintownship.ca)>  
**Subject:** Re: Boileau File 2026-01

I have no concerns with the Boileau file, 2026-01

**Jordan Whalley**  
**Fire Chief**  
**Calvin Fire Department**  
**Corporation of the Municipality of Calvin**  
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0  
Ph: 705-744-2700 | Fax: 705-744-0309  
[Firedept@calvintownship.ca](mailto:Firedept@calvintownship.ca)



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**From:** CAO <[CAO@calvintownship.ca](mailto:CAO@calvintownship.ca)>  
**Sent:** Thursday, March 26, 2026 8:25 AM  
**To:** Fire Chief <[firedept@calvintownship.ca](mailto:firedept@calvintownship.ca)>; Public Works <[publicworks@calvintownship.ca](mailto:publicworks@calvintownship.ca)>; Building <[building@calvintownship.ca](mailto:building@calvintownship.ca)>  
**Subject:** FW: Boileau File 2026-01

Hi  
See attached.

Please submit your comments to me before Wed of next week for inclusion in the council meeting package; even if your response is “no concerns”.

Thanks  
Donna

**Donna Maitland**  
**CAO/Clerk/Treasurer**  
Municipality of Calvin  
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0  
Ph: 705-744-2700  
[www.calvintownship.ca](http://www.calvintownship.ca)

CBO

9.2.4

## Deputy Clerk

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**From:** Deputy Clerk  
**Sent:** April 1, 2026 1:07 PM  
**To:** Deputy Clerk  
**Subject:** FW: Boileau File 2026-01

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**From:** Building <[building@calvintownship.ca](mailto:building@calvintownship.ca)>  
**Sent:** April 1, 2026 11:09 AM  
**To:** CAO <[CAO@calvintownship.ca](mailto:CAO@calvintownship.ca)>  
**Subject:** RE: Boileau File 2026-01

Hi Donna

Re: Purposed severance of property described as Con 7 Pt. lot 20 on Smith Lake- Boileau File 2026-01  
There is a Waterfowl concentration area that covers some of the purposed severed lands that should be considered.

There is a mine hazard to the west of the purposed severed lands that may fall within the 1 km setback described in 2.8.6 of the O.P.

Shane

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**From:** CAO <[CAO@calvintownship.ca](mailto:CAO@calvintownship.ca)>  
**Sent:** March 26, 2026 8:25 AM  
**To:** Fire Chief <[firedept@calvintownship.ca](mailto:firedept@calvintownship.ca)>; Public Works <[publicworks@calvintownship.ca](mailto:publicworks@calvintownship.ca)>; Building <[building@calvintownship.ca](mailto:building@calvintownship.ca)>  
**Subject:** FW: Boileau File 2026-01

Hi  
See attached.

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Thanks  
Donna

**Donna Maitland**  
**CAO/Clerk/Treasurer**  
Municipality of Calvin  
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Ph: 705-744-2700  
[www.calvintownship.ca](http://www.calvintownship.ca)

9.3

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**1. BACKGROUND**

The Municipality of Calvin entered into a Library Services Agreement with the Township of Bonfield Public Library Board through By-law 2024-63. The agreement provides library services to residents of the Municipality of Calvin and is set to expire on March 31, 2026.

Section 8.0 of the Agreement permits either party to terminate the Agreement at any time with a minimum of ninety (90) days' written notice, delivered by personal service, email, or mail.

**2. ANALYSIS**

Staff are recommending that the Agreement be renewed on an ongoing basis, rather than for a fixed term. This approach is supported by the following:

There have been no identified issues or complaints from Calvin residents regarding the level or quality of library services provided.

The Township of Bonfield Public Library Board has consistently met its obligations under the Agreement, including:

- Providing regular Board meeting minutes, which are shared with Council through Consent Agendas; and
- Supplying information on library programs and events, which are shared with the public through municipal communication channels.
- Promoting board vacancies and thus providing an opportunity for Calvin residents/Council to be on the board.

The existing termination clause (Section 8.0) provides sufficient flexibility for either party to end the Agreement with appropriate notice, eliminating the need for a fixed renewal cycle.

Moving to an ongoing agreement will reduce administrative burden by removing the need to revisit and reauthorize the Agreement at regular intervals, while maintaining appropriate safeguards through the termination provision.

To implement this change, a short Amending Agreement will need to be executed to revise the term provision. A new by-law is required to authorize the renewal and execution of the Amending Agreement.

**3. FINANCIAL IMPLICATIONS**

There are no changes to the financial terms of the Agreement as a result of this amendment. All existing cost arrangements remain unchanged. Specifically, the Municipality receives an annual grant of less than \$1,500 through Ontario Library Services, which is subsequently remitted to the Township of Bonfield to support the provision of library services.

#### **4. RECOMMENDATION**

THAT Council of The Corporation of the Municipality of Calvin approve of a by-law to authorize the renewal of the Library Services Agreement with the Township of Bonfield Public Library Board;

AND THAT the renewed agreement provide for the continuation of library services on an ongoing basis, with either party having the right to terminate the agreement upon a minimum of ninety (90) days' written notice, in accordance with Section 8.0 of the existing Agreement.

#### **ATTACHMENTS**

Draft By-law No. 2026-18

Draft Amending Agreement



Donna Maitland

BY-LAW NO. 2026-18

Resolution No: 2026-\_\_\_\_\_

BEING A BY-LAW TO AUTHORIZE AN AMENDING AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND THE TOWNSHIP OF BONFIELD PUBLIC LIBRARY BOARD

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes municipalities to enter into agreements for the provision of services;

AND WHEREAS the Council of The Corporation of the Municipality of Calvin entered into a Library Services Agreement with the Township of Bonfield Public Library Board pursuant to By-law 2024-63 (the "Agreement");

AND WHEREAS Council deems it desirable to amend the Agreement to provide for its continuation on an ongoing basis;

NOW THEREFORE the Council of The Corporation of the Municipality of Calvin enacts as follows:

THAT the Amending Agreement between The Corporation of the Municipality of Calvin and the Township of Bonfield Public Library Board, attached hereto as Schedule "A", is hereby authorized.

THAT the Mayor and Clerk are hereby authorized to execute the said Amending Agreement and any other documents necessary to give effect to this By-law.

THAT except as amended by the Amending Agreement, all terms and conditions of the original Agreement shall remain in full force and effect.

THAT this By-law shall come into force and take effect upon final passing thereof.

April 14, 2026

\_\_\_\_\_ Mayor Gould

\_\_\_\_\_ D. Maitland CAO Clerk Treasurer.

**Schedule A**

**AMENDING AGREEMENT**

THIS AMENDING AGREEMENT made this 14<sup>th</sup> day of April, 2026.

**BETWEEN:**

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

(hereinafter called the "Municipality")

and -

THE TOWNSHIP OF BONFIELD PUBLIC LIBRARY BOARD

(hereinafter called the "Library Board")

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WHEREAS the Municipality and the Library Board entered into a Library Services Agreement authorized by By-law 2024-63 (the "Agreement");

AND WHEREAS the parties wish to amend the Agreement with respect to the term of the Agreement;

NOW THEREFORE in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

**Amendment to Term, Section 7.0 Cancellation**

The Agreement is hereby amended by deleting the existing term/expiry provision and replacing it with the following:

"This Agreement shall continue in force until terminated by either party upon a minimum of ninety (90) days' written notice, in accordance with Section 8.0 of this Agreement."

**No Other Changes**

Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

**Authority**

This Amending Agreement has been authorized by By-law No. 2026-18 of The Corporation of the Municipality of Calvin.

IN WITNESS WHEREOF the parties have hereunto affixed their corporate seals and duly executed this Amending Agreement by their authorized representatives.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN, on April 14, 2026

\_\_\_\_\_ Richard Gould, Mayor

\_\_\_\_\_ Donna Maitland, CAO Clerk Treasurer

THE BONFIELD PUBLIC LIBRARY on April \_\_\_\_\_, 2026

\_\_\_\_\_ Name: \_\_\_\_\_.



# Corporation of the Municipality of Calvin Council Resolution

Date: October 29, 2024

By-Law 2024-63

Resolution Number: 2024-368

Moved By: Councillor GRANT

Seconded By: Councillor MORETON

Whereas by Resolution 2024-328, Council for the Corporation of the Municipality of Calvin directed staff to enter into an Agreement with the Bonfield Public Library for the 2025 fiscal year and request from the Province that as a result of the Agreement, Ontario Library Service Grant funds be directed to the Bonfield Public Library,

And whereas, the granting of these funds is conditional upon Ontario Library Services (OLS) receiving and accepting a fully executed Library Service Agreement between the Corporation of the Municipality of Calvin and the Bonfield Public Library for the balance of 2024-25 fiscal year, and for the 2025-26 fiscal year, with renewal and cancellation options, effective the date it is fully executed by both parties,

That Council for the Corporation of the Municipality of Calvin hereby accept the CAO's recommendation to enter into a library services agreement with the Bonfield Public Library, the terms and conditions outlined in the Agreement presented to Council this 29<sup>th</sup> day of October 2024 and attached hereto.

NOW THEREFORE BE IT RESOLVED, Council of the Corporation of the Municipality of Calvin hereby approves this By-Law 2024- 63 to be read, enacted and passed this 29<sup>th</sup> day of October 2024.

1. That the Mayor and CAO are designated as the Signing Officers and are authorized to execute on behalf of the Corporation of the Municipality of Calvin.
2. That the attached Agreement be hereto and form part and parcel of this By-Law.
3. That any other By-law inconsistent with this By-Law is hereby repealed.
4. This By-Law shall be enacted and in effect upon the signing thereof.

X  Mayor X  CAO

Results:

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Grant	<input type="checkbox"/>	<input type="checkbox"/>
Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Manson	<input type="checkbox"/>	<input type="checkbox"/>
Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Gould (Absent)	<input type="checkbox"/>	<input type="checkbox"/>

**AGREEMENT**

**Between: The Bonfield Public Library  
365 ON-531, Bonfield, ON P0H 1E0  
("the Public Library Board")**

**And the Corporation of the Municipality of Calvin  
1355 Peddlers Drive, Mattawa, ON P0H 1V0  
("the Municipality")**

**The Municipality and the Public Library Board agree as follows:**

**1.0 Description of services:**

- 1.1 The Public Library Board shall endeavor to provide, in cooperation with other public library boards, a comprehensive and efficient library service to the residents of the Municipality.
- 1.2 The Public Library Board shall operate a library open a minimum 27 hours per week and shall not make a charge for admission to the library or for use in the library of the library's materials by the residents of the Municipality.
- 1.3 The Public Library Board shall allow the residents of the Municipality to:
  - a) borrow circulating books and other materials;
  - b) access the library's online resources and services;
  - c) use reference and information services as the Public Library Board considers practicable, without making any charge
- 1.4 The Public Library Board may impose such fees as it considers proper for services not referred to in sections 1.2. and 1.3 above.

**2.0 Public Library Board Warranties:**

- 2.1 The Public Library board is a corporation duly established under the *Public Libraries Act, R.S.O 1990, c. P.44.*

# Contracting for Library Services

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## Contract for Library Service (continued)

2.2 To ensure quality service under this Agreement, the Public Library Board shall:

- a) Ensure that all materials are available for use outside the library except for rare and fragile items.
- b) Ensure circulation policies of greatest convenience to the user and maximum use of materials.
- c) Ensure that information provided to public library users is accurate, up-to-date and is coordinated with other appropriate organizations.
- d) Provide resources, programs, and services to meet defined community needs.
- e) Promote library services and requests for citizen input on library services to Calvin residents via the same methods of communicating with Bonfield residents. It is requested by the Municipality that Facebook posts tag "Municipality of Calvin" so that posts can be shared by the Municipality on its Facebook page. In the case of mass mailouts to residents, the Library shall supply the Municipality with an electronic or hard copy of the document and the Municipality will be responsible for all costs associated with disseminating the information to citizens of Calvin.

## 3.0 Cost

3.1 In return for the services to its citizens outlined in this Agreement, the Municipality shall pay the Public Library Board all monies paid to the Municipality by the Province for library services through the Public Library Operating Grant (PLOG) program.

## 4.0 Representation for the Municipality on the Public Library Board

4.1 Beginning for the period 2024-25, the Municipality may recommend one of its residents to the appointing council for the purposes of consideration as a member of the Public Library Board. The Public Library Board shall provide the Municipality with all information required to promote and appoint such a member, including as it relates to qualifications under the **PLA**. This representative shall be a member of the public library board for the term concurrent with the term of the appointing council.

## 5.0 Reports

- 5.1 Both the Public Library Board and the Municipality shall make an annual report to the Ministry by completely the **Annual Survey of Public Libraries**. No later than 3 weeks in advance of annual reports due to the Ministry, Library staff shall provide Municipal Staff with any information required to be able to do so.
- 5.2 Regardless of whether there is a Calvin nominated member appointed to the Library Board, through the Representative, the Bonfield Public Library shall provide the Municipality's Representative with the same reports it provides to the Township of Bonfield Council.

# **Contracting for Library Services**

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## **Contract for Library Service (continued)**

### **6.0 Limitation of Liability**

- 6.1 The Municipality shall not be liable for any injury, death or property damage to the Public Library Board, its employees or agents or for any claim by any third party against the Public Library Board, its employees or agents.
- 6.2 The Municipality shall not be liable for any incidental, indirect, special or consequential damages or loss of use, revenue or profit of the Public Library Board arising out of or in any way related to this Agreement or the services.

### **7.0 Cancellation**

- 7.1 This Initial Agreement will run for the balance of 2024-25 fiscal year ending March 31, 2025 as well as the entire fiscal year 2025-26 and is renewable via Board and Council motions, if requested by both parties.
- 7.2 Either the Municipality or the Public Library Board may terminate or renew this Agreement at any time with a minimum of 90 days' notice.

### **8.0 Notices**

- 8.1 Notices under this Agreement shall be given in writing by personal delivery, email or mail.

### **9.0 Representatives**

- 9.1 For the Purposes of this Agreement, The Municipality's Representative shall be the Chief Administrative Officer. The Public Library Board's Representative shall be the Chief Executive Officer. Each party may designate a different representative by notice in writing.

### **10.0 Inspections**

- 10.1 In accordance with Section 28 of the *Public Libraries Act, R.S.O 1990, c. P.44*, the Municipality shall be entitled, at all reasonable times to review records, books, accounts and documents in the possession or under the control of the Public Library Board. In accordance with the Privacy Commissioner of Ontario, these records, copies or excerpts of these records, may not be removed from the Library premises.

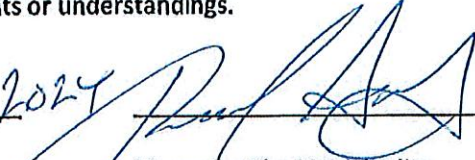
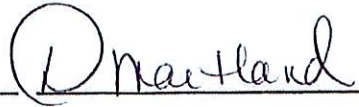
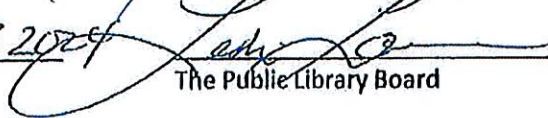
# Contracting for Library Services

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## Contract for Library Service (continued)

### 11.0 Entire Contract

11.1 This Agreement constitutes the entire Agreement between the parties. There are no other agreements or understandings.

<u>Oct 29 2024</u>		
Date:	Mayor for The Municipality	CAO for the Municipality
<u>Oct 23 2024</u>		
Date:	The Public Library Board	

BONFIELD PUBLIC LIBRARY  
Re: Service Agreement with Calvin Township  
Via: Email

MOVED BY: Storme VanRassel

DATE: October 23, 2014

SECONDED BY: Britney Morin

MOTION # 24-55

Therefore be it resolved that the Bonfield Public Library Board agrees to enter into a Service Agreement with the Municipality of Calvin for Library Services with a term ending March 2026 with possible extension, effective immediately once the Agreement fully executed by both parties.

CARRIED: 

9.4



# Calvin Fire Department

1238 Peddlers Dr Calvin Township, Ontario 705-744-2291

Submitted for Council Meeting: March for the month of March 2026

## Department Volunteer Status

# Active Personnel		# Resignations since last report to Council	New applicant(s) (application attached for Council approval) Name(s):
15	Jordan Whalley Chayse Walls OJ Keown Jason Glenow Brandon Apps Steve Meecham Codey Beaumont Tyler Wright Liam Maxwell Bill Moreton Andres Barahona Blair Grove Les Whalley Wayne Brown Steve Walls	0	0
	Chief Deputy Chief Assistant Chief Captain Captain Firefighter FPO Safety Officer Public Relations Officer Dispatch/Station Officer Firefighter Engineer Engineer Engineer Engineer		

# Incidents Attended –

The month of March at the time of this report – 0 calls

# What we have been up to –

Each Thursday night meetings from 7-9 consist of a brief meeting and then crews participate in a 2-hour training session on various topics related to Fire Fighter 1&2 with skills testing to evaluate their understanding of each skill.

We have scheduled the remaining members to be tested for their Fire fighter 1,2 and hazmat in May.

CFD's Public education team took this month to do commercial fire inspections. We Have done a pre inspection on The CEC and Columbia forest products. We have been working closely with not only them but other businesses in the area to update them on new Fire code.

The municipality has now received The Emergency Preparedness Grant which will cover replacing the Fire Departments Radio Repeater and suppling new handheld radios to each member.

# Department Training -

Course/Training Name	Who is required to complete (all, specific role etc.)	# of Active Volunteers who have completed	Comments re training plan this calendar year to meet requirements (method of delivery/where/when)
First Aid and CPR/ BLS	All firefighters are required to do recertification every 3 years	15	All up to date.
Fire Fighter 1&2 skills training and testing	All firefighters are required by June 2026	10	In-house training following the NFPA IFST manual, NFPA Skills sheets and vector solutions online training We have now added another means of training through the Ben Hirst perp testing booklets; this allows the members to take practice tests on the information they have been studying and track their progress. Each remaining member will be tested by the AS&E in May for their final exam.

# Other Training Provided Since Last Report to Council

Specific Training Delivered	Delivery Date	Method of Delivery and Provider (i.e. Chief, FMO etc.)	Number of personnel who completed the training	Comments
NFPA 1001 Training	march regular training nights	Training officer, Deputy Chief, Chief	13	Group Training sessions held each Thursday Targeting JPR's – Skills testing requirements supplied by the OFM to get our members ready for the Certification test.
Vector Solutions online Training	Open to Train on FF own time	Online via Vector solutions Training Portal	13	Crews continue to complete FF1 and 2 related modules online, at home, furthering their education towards completing their testing. NFPA 1001 Firefighter 1 and 2 can take over 400 hours to complete.

# Meetings attended by Chief/Deputy Chief

Mutual Aid Meetings (running table – latest meeting first)

Meeting Date	Attended by or indicate "not attended"	Meeting Highlights	Actions Necessary, this Dept	Comments
May 27 <sup>th</sup> 2026	To be attended by Fire Chief	Round Table, no details yet.	Attendance.	Held In Powassan 19:30

# Other Meetings/Conferences Attended

Meeting Date	Meeting Name	Attended by:	Comments: such as purpose, benefit etc.
Fire Conference March 2-29	Northeastern Fire Education Conference	1 member	Did not attend.

# Public Education/Outreach Plan -2025 -Fire Prevention

Event/Activity Name	Date to be completed	Lead (i.e. Chief, Deputy etc.)	Municipal Support Required Y/N If Y, name it	*Results: (once complete)
Fire Prevention packages	ongoing	FPO/chief	Y – Print outs	On going- however the month of march was spent with our Public ed team on Fridays going to businesses in the area to do Fire inspections to ensure compliance and update them of new laws.
Facebook Updating	Monthly	PIO Liam Maxwell	N	Updating residents on Fire Safety, current situations/road closures. On going
Instagram	Weekly	Chief Jordan Whalley	N	Updating followers/residents on what the fire department is up to, training events, calls. On going

# Reports Due to Various Ministries in 2025 (running table)

Report Name	Due to	*Due by date & Frequency	Status
Standard Incident Report OFM	OFM	March 30, 2025 Annual	Up to date
SIR reporting per call	OFM	Per call	Up to date
CAS MTO submissions	MTO	Per call	Up to date

  
\_\_\_\_\_

Submitted by Fire Chief

Jordan Whalley

  
\_\_\_\_\_

I have received, reviewed and approve of this report submission

Donna Maitland, CAO

9.5

**Purpose**

The purpose of this report is to advise Council of a current grant opportunity and to seek direction on whether to submit an application for funding to support the development of an accessible municipal playground.

**Background**

The Ministry for Seniors and Accessibility is offering funding through the Enhancing Access to Spaces for Everyone (EASE) Grant (2026–2029). This program supports projects that improve accessibility in public spaces, with a focus on reducing barriers for seniors and individuals with disabilities.

The grant provides funding of up to \$60,000 per project, covering up to 100% of eligible project costs. Applications may receive additional evaluation points where a municipal financial contribution is included. The application deadline is May 7, 2026.

**Analysis / Discussion**

***Building Condition Assessment***

The Municipality recently completed a Building Condition Assessment (BCA) to identify capital repair and replacement needs within municipal facilities.

The BCA did not identify any projects that are eligible under the EASE grant criteria.

It should be noted that the BCA did not include an assessment of the Municipality's public playground area, and therefore accessibility improvements to that asset were not evaluated as part of the study.

***Playground Accessibility Opportunity***

The Municipality's existing playground is aging and provides limited accessibility features.

An opportunity exists to enhance accessibility by replacing existing playground equipment with accessible and inclusive play structures, as well as installing appropriate accessible ground surfacing. While the Municipality could procure a playground structure, including accessible ground surfacing, that meets the maximum eligible grant amount of \$60,000, it is anticipated that this funding level would limit the scope and quality of the installation.

Recent preliminary investigations into small playground structures indicate that a suitable installation may cost approximately \$75,000. Accurate project costs would require confirmation of site measurements and the receipt of formal quotations.

The existing playground could be removed by Public Works staff to facilitate installation of new equipment.

## **Financial Implications**

The EASE grant provides up to 100% funding, to a maximum of \$60,000.

Should Council wish to proceed with a more complete playground installation with a greater range of features, the Municipality would be required to fund any costs exceeding the grant maximum. A municipal contribution as stated in the program guidelines, would also strengthen the application.

Municipal funds for this project could be sourced from the Parkland Dedication Fund, which has an available balance of approximately \$42,000, subject to Council approval and applicable funding restrictions (Bereavement Association of Ontario approval is required to access these funds). Alternatively, a municipal contribution could be obtained through the use of available CCBF (formerly known as "Gas Tax").

## **Conclusion**

With the exception of improving the recreation centre area parking lot, (which would be a weak fit with this particular grant opportunity), no eligible projects were identified through the Building Condition Assessment, the Municipality has an opportunity to pursue grant funding to improve accessibility within its public recreational spaces.

The replacement of the existing playground with an accessible and inclusive play area aligns with the objectives of the EASE program; however, the available funding may limit the overall scope of the project. Council direction is required to determine whether to proceed with an application and whether to commit additional municipal funding using either available funds through Parkland Dedication or CCBF.

## **Attachments**

None

9.6

Draft 2026 – 2027 MROPPDB  
Budget

Category	Item	Budget 2025 – 2026	Budget 2026 – 2027	Explanation
Administration	WIX Website	\$221.30	\$341.70	The actual cost in 2025 – 2026 was \$284.76. Estimated cost for 2026 – 2027 is actual cost in 2025 – 2026 plus 20 % increase.
	Domain	-	-	The domain was not included in the 2025 – 2026 budget. The actual cost in 2025 – 2026 was \$299.45 for a 5-year term.
	Liability Insurance	\$3,600.00	\$4,000.00	The actual cost in 2025-2026 was \$3888.00 as the budgeted amount did not include a \$100.00 processing fee and provincial sales tax cost of \$288.00.
	OAPSB Membership	\$572.43	\$853.20	The actual 2025 – 2026 cost was \$711.21 which included a \$150.00 fee for Zone 1A Membership. The estimated amount for 2026 – 2027 is a 20% increase
	Policy Development	\$500.00	-	The 2025 – 2026 budget amount was low given the actual time required by V Wilson. New budget line created for Secretary-Treasurer position.
	Secretary-Treasurer	\$600.00	\$1,440.00	The 2025 – 2026 budget amount was based on the honorarium amount for a volunteer as per policy. The 2026 – 2027 budget amount is based on an estimated time commitment of 4 hours of time per month for 12 months.
	Advertising	-	\$200.00	Estimate for potential advertising costs to fill Public Appointee position.
Awareness/Appreciation	2 Secondary School Bursaries	\$300.00	\$400.00	The 2026 – 2027 budget amount is increased to \$200.00 per student.
	Citizen Appreciation	-	\$500.00	If the coins are considered, the cost will be more than the \$200.00

Draft 2026 – 2027 MROPPDB  
Budget

	Officer Appreciation	\$500.00	-	The budgeted amount for 205 – 2026 was not used.
	Speakers' Appreciation	-	\$150.00	Small gift (ie. Coffee mug) for speakers
	Local Communication or Outreach Events	-	\$500.00	Refreshments, venue fees, mailouts
Honorariums	Public Appointee	\$250.00	\$250.00	As per policy, the Public Appointee receives \$125.00 per meeting. The Public Appointee will not be brought on until Q3. This result in honorarium fee for 2 meetings.
	Member-At-Large	\$500.00	\$500.00	As per policy, the Member-At-Large receives \$125.00 per meeting. There are 4 scheduled meeting.
	Education Module Completion	\$300.00	\$300.00	As per policy, the Member at Large and the Public Appointee receives \$75.00 per set of mandatory modules.
Meetings	OAPSB Annual Meeting	\$2,000.00	\$2,000.00	2025 – 2026 cost not yet confirmed. Preliminary estimate using a rental care is \$1707.71
	Zone 1A Meeting	-	\$500.00	The 2025 – 2026 meeting was held in North Bay. Location for 2026 – 2027 not yet determined.
	Detachment Networking Meeting (2)	\$200.00	\$250.00	The 2026 – 2027 amount increased based on the travel budget and approximate kilometers per trip for the Member at Large and the Public Appointee.
Reserves		-	\$300.00	Reserves for unforeseen/unplanned costs
<b>TOTAL</b>		<b>\$9,543.73</b>	<b>\$12,484.90</b>	

DRAFT Levies Required for 2026 - 2027

<b>Municipality</b>	<b>Percentage of total based on population (as per 2021 Census)</b>	<b>Levies</b>
Calvin	16.3	\$2,035.04
Papineau-Cameron*	28.8	\$3,595.65 <u>-\$1,440.00</u> \$2,155.65
<b>Mattawa</b>	50.4	\$6,292.39
<b>Mattawan</b>	4.5	\$561.82
*Adjusted Amount for Papineau-Cameron - \$3,595.65-\$1,440.00 for Secretary-Treasurer Support		



9.7

**THE MUNICIPALITY OF CALVIN**  
**REPORT TO COUNCIL**  
**PUBLIC WORKS DEPARTMENT**

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To: Mayor and Council  
Subject: Good Roads Conference  
Author: Ann Carr, Public Works Superintendent  
Date: April 14, 2026  
Report No.: PWS-2026-09

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**Purpose:**

To provide Council information regarding the Good Roads Conference attended by the Public Works Superintendent.

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**March 29<sup>th</sup>, 2026, 2:00 pm. Start**

Attended board meeting for the Association of Ontario Road Supervisors

**Session: Free Support to Future-Proof Ontario Roadways: Climate Ready Infrastructure Service**

Climate hazards like heavy rainfall, ice storms, high winds, snow accumulation and changing freeze-thaw cycles are increasingly putting Ontario's roads and road corridors at risk. The province of Ontario has free technical support commissioned through the Climate Ready Infrastructure Service (CRIS).

Case studies of local governments using the CRIS to prepare climate-resilient road projects to reduce road closures, extend roadway lifespans, reduce operating costs and to be prepared to align with further climate change funding opportunities.

How Climate Ready Infrastructure Works:

1. Project Registration: Local government submit a service request detailing their infrastructure project, which can include transportation, buildings and recreation facilities.
2. CRIS matches the project to the appropriate engineer.
3. Expert support providing technical guidance, climate mitigation and adaptation options, and actionable recommendations.
4. Outcome reporting to drive provincial climate change data and matrixes.

Benefits for our municipality: Access to specialized technical expertise for integrating climate resilient projects, free consulting services valued up to **\$20,000.00**, including options reports that can support funding applications and strategic planning.

**March 30, 2026**

**Session: Canada's Place in a Changing World**

Canada is navigating a period of geo-political change. Global alliances are reshaping the international landscape which is challenging our municipalities with increased costs due to tariffs as well as demand shifts in the market. Supply changes, energy crisis are providing insecurities to decisions makers as we now pass the economic changes onto our taxpayers and stake holders, while being concerned for our communities affordability per household. Canada is extending it's trade partners to ensure supply is being met, as well as



# THE MUNICIPALITY OF CALVIN

## REPORT TO COUNCIL

### PUBLIC WORKS DEPARTMENT

shifting less dependency on the United States, as well as increasing its capacity to be able to provide more resources from our own resources.

#### **Session: Clean Equipment Protocol for Industry-Inspections for Invasive Species Spreading**

Cleaning and inspecting equipment for invasive species prevention. The ecological effects of invasive species are often irreversible and once established are extremely difficult and costly to control or eradicate. Zebra Mussels cost Ontario Power Generators 6.4 million per year in increased control/operating costs.

Invasive species can spread to new areas when contaminated mud, gravel, water, soil, and plant material are unknowingly moved by equipment used on different sites. Invasive plant and seed can travel sight unseen in mud attached to equipment, as well as seeds being attached to roadside grass mower equipment.

With the limitations of using herbicides and the concern of herbicidal use being in the fore front of most minds.

Steps to prevent the unintentional introduction of invasive species from equipment were discussed, how to clean equipment, where to clean equipment as well as guidance to create inspection checklists for contractors as well as municipal equipment to prevent the spread of invasive species through out a municipality.

#### **Trade Show- Vendors that were of interest**

**Reactiv8-** Shingle rejuvenation to extend, protect and save shingled roofs. Can save 85% versus replacement of shingles. The treatment soaks into old, dry shingles and penetrates through to the roof deck.

**CIF Composites-** Lightweight, engineered Inlet and Outlet Structures for culverts, which include beaver gates to prevent beaver damages to culverts.

**Edgewater Sewer Services Inc-** PVC Fold and Form lining installations for culverts. Allows to reline a culvert instead of replacement which minimizes traffic disruptions as well as the cost of digging and replacing the culvert. The PVC works to line a culvert that is failing, however if it is still round the product can be used.

#### **Session: Annual General Meeting for the Association of Ontario Road Superintendents**

#### **Session: Building a Future Ready Workforce: Training, Retention and Development**

In today's rapidly evolving workplace, municipalities are facing unprecedented challenges in the attracting, engaging, and retaining of top talent. The workshop focused on cross generational differences and how to manage the people by understanding what motivates each generation. The importance of investing in municipal staff to create a culture of worth, to ensure staff are equipped with the tools they need to do their job. Ensuring staff are kept up to date with the changes in legislations, technologies or innovations.

Municipalities are not keeping up to the private sector and between losing staff to retirement and the private sector has created a gap in people working in the municipal sector.

Training fosters a leadership ready workforce with succession planning, an environment where employees feel valued, empowered and motivated to contribute at their highest level.



# THE MUNICIPALITY OF CALVIN

## REPORT TO COUNCIL

### PUBLIC WORKS DEPARTMENT

#### **Session: The Politics of Road Safety: Building a Case for Change**

Discussion on why road safety reforms are often stalled not because of lack of evidence, but because of the political realities that shape decision making. Discussed narratives to translate technical safety solutions that resonate with councils and to build public support to secure safer infrastructure. Strategies and practical lessons are being taught through the advocacy of Northern Ontario's political pressures to make Highway 11 and Highway 17 safer.

**March 31<sup>st</sup>**

#### **Session: Harmonization of Road Construction Standards: Ministry of Transportation Ontario Provincial Standards for Municipalities**

Effective July 01, 2027, Ontario moves to harmonize municipal road construction standards, the proposed regulation will introduce significant changes for municipalities across the province. It will be mandatory to use the Ontario Provincial Standards for Municipal Road Construction. (OPSS MUNI) for hot mix asphalt, aggregates, and drainage. (Including ditches and culverts). Standardized terms shall be incorporated into tenders to follow the same standards. Exemption requests must be approved by the MTO, and yearly reporting will be required to provide the MTO the information that the regulation was followed.

#### **Session: Building Better Rural Roads: Innovation, Safety and Service Levels on Rural and Low Volume Roads**

Rural and low volume roads present a unique blend of engineering, operational and community driven challenges. The importance of road design with proper signage and site lines in rural areas where trees may block visibility. Proper signage as per the Ontario Traffic Manual to ensure safe travel over the road network. Ensuring clear technical levels of service documents be prepared that all staff and Council refer to when speaking with the public to establish a set of expectations for the public as well as to provide consistent messaging. Evidence based safety assessment methods and strategies for meeting rising service expectations with limited resources.

#### **Session: Ontario Underground Infrastructure Mapping Strategy: Presented by One Call**

Ontario One Call in partnership with infrastructure Ontario is proposing to advance strategic initiatives that will protect workers, safeguard critical infrastructure, enhance connections between municipalities and other infrastructure owners through the implementation of the Ontario Underground Infrastructure Mapping Strategy. By centralizing this data, it will create efficiencies for infrastructure projects as well as understanding the location of underground works. This data will also prevent one call locates being required for areas that may not include underground infrastructure. The locate procedure will also be more streamlined, so that field officers are able to see the data from anywhere.

#### **Session: Ontario Phragmites Action Plan**

Invasive phragmites is recognized as one of Ontario's most aggressive and ecologically damaging invasive plant species. In response, the Ontario Phragmites Action (OPA) program was launched by the Ministry of Natural Resources to implement a collaborative coordinated approach to landscape-scale management. Discussed



**THE MUNICIPALITY OF CALVIN**  
**REPORT TO COUNCIL**  
**PUBLIC WORKS DEPARTMENT**

available grants for the removal of phragmites that would prevent spreading using manual removal methods in combination with herbicides.

April 01

**Session: Training is Risk Management: Protecting your Municipality from Liability**

Municipalities are operating in an increasingly regulatory environment where non-compliance, in adequate training and unclear procedures can result in serious consequences including workplace injuries, legal claims, Ministry orders, reputational damage and personal liability for supervisors and employers. Yet during budget season, training is usually the first line item that is reduced or deferred.

This session was to regard training as a risk management strategy rather than a discretionary expense.

Training sessions and conference ends at 11:00 am.

---

Respectfully yours,

  
Ann Carr  
Public Works Superintendent

I concur with this report,

  
Donna Maitland  
CAO, Clerk Treasurer



9.8

**THE MUNICIPALITY OF CALVIN**  
**REPORT TO COUNCIL**  
**PUBLIC WORKS DEPARTMENT**

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To: Mayor and Council  
Subject: Awarding Calcium Bid  
Author: Ann Carr, Public Works Superintendent  
Report No. PWS-2026-010  
Date: April 14, 2026

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**PURPOSE:**

To provide Council with Request for Quotation results to purchase dust suppressant and road stabilization material.

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**BACKGROUND:**

Road stabilization/dust suppressant material is needed in the spring to ensure that the fines from gravel remain on the road instead of blowing off from traffic into the environment.

The fines in this layer of the road fill the voids among the courser particles and act as a binder to hold together the aggregate mixture in a tight, dense layer. Additionally, fines form a hard crust that allows for the efficient shedding of water from the surface and allows the roadway to bear the traffic load. Often stabilizing agents, such as calcium chloride, are used to maintain a certain moisture content in the fine materials that allow them to maintain a strong bond with the aggregates. This prevents washouts during rain events and provides less maintenance in the form of grading.

A Request for Quotation was executed and opened on March 27, 2026, for the supply and application of road stabilization and dust suppression material. Two bids were received and on time, there were no errors or omissions.

Typically this request comes before Council as the application for Dust Control is needed before budget discussions/approvals can occur due to the need for Calcium in early spring.

---

**FINANCIAL:**

Pollard Distribution Inc. .48 cents per liter

Da-Lee Services Inc. .515 cents per liter

Last year the Municipality budgeted for 3 loads at approximately 28,000 liters per load. Although we require a minimum of 4 loads, the 4<sup>th</sup> load was added to a capital project through NORDS funding and if Council accepts the gravel project for this year during budget deliberations the 4<sup>th</sup> load will be included in the project through funding not the tax levy.

Last year the estimated cost for 84,000 liters was **\$36,120.00 plus HST**. This year the cost will be estimated at **\$40, 320.00** using the bid from Pollard Distribution Inc. an increase of \$4,200.00 for the same level of service. (Cost is estimated as trucks are not perfect at 28,000 liters every time)

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**RECOMMENDATION:**

**WHEREAS** a request for quotation was executed for the supply and application of road stabilization and dust suppression material,

**AND WHEREAS** two bids were received and reviewed,


**BE IT HEREBY RESOLVED THAT** the Council of the Municipality of Calvin accept the bid from Pollard Distribution Inc. at forty-three cents per liter for a total of **\$40, 320.00** plus HST.

---

Respectfully yours,

I concur with this report,

  
\_\_\_\_\_  
Ann Carr  
Public Works Superintendent

  
\_\_\_\_\_  
Donna Maitland  
CAO, Clerk Treasurer

9.9

DATE: MONDAY MARCH 23, 2026

RESOLUTION NO: 26-66

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR LAURA ROSS**

**SECONDED BY COUNCILLOR MATHEW GARDINER**

**BE IT RESOLVED THAT** Council for the Town of Mattawa supports the Township of Papineau-Cameron regarding the Ontario Veterinary College's Enrollment Capacity.

**AND FURTHER THAT** a copy of this resolution be forwarded to the Ontario Veterinary College; the Canadian Veterinary Medical Association; the Minister of Economic Development, Job Creation and Trade; the Minister of Agriculture, Food and Agribusiness; Minister of Colleges, Universities, Research Excellence and Security; the Association of Municipalities of Ontario and all Ontario Municipalities.

Recorded Vote – Yes  No

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Gardiner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Levesque	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Mick	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Ross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Thibert	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Bigelow	<input checked="" type="checkbox"/>	<input type="checkbox"/>

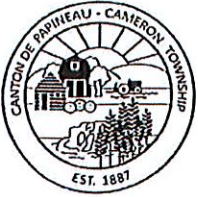
*RA Belanger*

**Mayor Raymond A. Bélanger**

Deferred  Tabled  Lost  Carried

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote



## THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0  
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
E-mail: [admin@papineaucameron.ca](mailto:admin@papineaucameron.ca) Website: [www.papineaucameron.ca](http://www.papineaucameron.ca)

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February 26, 2026

The Ontario Veterinary College  
50 Stone Road East  
Guelph, ON N1G 2W1

**RE: Ontario Veterinary College expansion of enrollment capacity**

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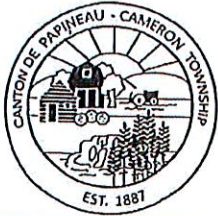
The Council of The Corporation of The Township of Papineau-Cameron met at their Regular Council Meeting on February 24, 2026 and passed the attached resolution 2026-50 that relates to the Ontario Veterinary College's enrollment capacity.

Yours truly,

Venessa Wilson  
Administrative Assistant

Encl: Resolution 2026-50, Township of Papineau-Cameron

Cc: The Ontario Ministry of Agriculture, Food and Agribusiness  
The Canadian Veterinary Medical Association  
The Honorable Victor Fedeli, MPP, Minister of Economic Development, Job Creation and Trade  
The Honorable Trevor Jones, MPP, Minister of Agriculture, Food and Agribusiness  
The Honorable Nolan Quinn, MPP, Minister of Colleges, Universities, Research Excellence and Security  
Association of Municipalities of Ontario  
All Ontario Municipalities



## THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0  
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
Website: www.papineaucameron.ca

DATE: February 24, 2026

RESOLUTION NUMBER: 2026-50

MOVED BY:

*Shelley Belanger*

SECONDED BY:

*M Chenier*

WHEREAS large animal livestock owners in Northern Ontario have extremely limited access to large animal veterinary services;

AND WHEREAS the cost of large animal veterinary services in Northern Ontario is significantly higher due to long travel distances and the limited number of large animal veterinarians available to service the region;

AND WHEREAS it has come to the attention of the Council of Papineau-Cameron Township that three qualified individuals within our community have applied to the Ontario Veterinary College for large animal veterinary, but were denied admission due to limited enrollment capacity;

THAT the Council of Papineau-Cameron Township formally requests that the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, and the Canadian Veterinary Medical Association consider expanding enrollment capacity at the Ontario Veterinary College to allow more qualified applicants to pursue certification as large animal veterinarians.

AND FURTHER THAT a copy of this resolution be forwarded to the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, the Canadian Veterinary Medical Association, the Hon. Victor Fedeli MPP Minister of Economic Development, Job Creation and Trade, the Hon. Trevor Jones MPP Minister of Agriculture, Food and Agribusiness, the Hon. Nolan Quinn MPP Minister of Colleges, Universities, Research Excellence and Security, Association of Municipalities of Ontario, and Ontario Municipalities for their consideration and support.

CARRIED:

*Robert Corriveau*  
(Mayor)

NOT CARRIED:

(Mayor)

Recorded Vote (Upon Request of Councillor \_\_\_\_\_) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Keith Dillabough			
Councillor Jason Bélanger			
Councillor Mélanie Chenier			

COPY

RECEIVED  
APR. 04/20  
[Signature]

**Mayor’s Report: Field Report – Storm Damage & Wildfire Risk Observations Township of Calvin**

**Date:** April 2, 2026

**Prepared by:** Mayor Gould

**Introduction:**

“The township of Calvin has been traversed by repeated and severe fires - so well have the flames done their work that with exception of an insignificant portion, scarcely a vestige of the original timber remains. In its place has sprung up a dense second growth of birch, poplar, cherry, etc.” — Lawrence Tallan, field notes, December 10, 1881.

This historical record demonstrates that Calvin has a long history of landscape-scale fire. Those 19th-century fires were likely driven by extensive logging practices — felled trees and leftover tops, branches, and debris (slash) provided continuous, highly flammable fuel beds that allowed fires to spread rapidly across the township.

Today we face a comparable, modern-day hazard: vast areas of wind-downed trees from the June 21, 2025 storm combined with extensive standing dead spruce from insect mortality have created a continuous, abnormal fuel load across many private properties and crown land parcels south of Highway 17. Left untreated, these fuels significantly elevate the probability, intensity, and rapid spread of wildfire in the coming fire seasons, placing life, homes, infrastructure, and adjacent public lands — including Samuel de Champlain Provincial Park — at grave risk.

I therefore recommend Council adopt the attached motion respectfully requesting the MNRF and the Fire Marshall to conduct a wildfire-risk assessment, and to notify The Municipality of Calvin, The Ministry of Emergency Preparedness, and our MPP, of any important findings.

**Field report:**

The severe storm of June of last year caused incredible forest damage within the Township of Calvin and surrounding areas. Papineau Cameron was also heavily damaged in its the north west corner.

I have conducted a basic field review in late March and early April 2026 to better understand the current extent and condition of storm damage, particularly in areas accessible from municipal roads.

The general area of impact extends:

- Along both sides of Highway 17 through the northern end of the Township
- Southward from Highway 17 approximately 2km to Peddlers Drive
- Northward from Highway 17 (Samuel de Champlain Provincial Park) right to the Mattawa River
- With the most concentrated damage observed west of Boundary Road (township boundary).

**Highway 17 Corridor**

- Damage begins approximately **1 km east of the Calvin / Papineau-Cameron boundary**
- There is about 400 acres of crown land in this section.
- Becomes progressively more severe moving east toward Boundary Road
- Severe damage observed on **both sides of Highway 17**, including:
  - North side within Samuel de Champlain Provincial Park
  - South side on private lands and an additional 400 – 600 acres of crown land
- From Boundary Road west along Highway 17:
  - **3 km of severe damage**
  - Followed by an additional **2 km of moderate to severe damage**

## Boundary Road Area

From Highway 17 south along Boundary Road:

- **1 km of very severe damage**
- Followed by an additional **1 km of continued but reduced damage**
- Damage tapers off near **Peddlers Drive**
- In the most affected sections:
  - Estimated **60% of trees downed**
  - Remaining trees often **broken or structurally compromised**

## Peddlers Drive Area

- Travelling west from Boundary Road:
  - Approximately **0.5 km of severe visible damage** on the north side of the road
  - Beyond this point, land transitions toward more open or agricultural areas
  -

## Forest Condition

- Downed trees are generally **aligned in a consistent direction (southward)**, reflecting storm wind direction
- Many trees appear to be:
  - Leaning or suspended on neighbouring trees
  - Many are partially de-rooted
  - Not fully compacted to the ground
- In addition to storm damage:
  - There is visible **standing dead timber consistent with prior spruce budworm damage**
  - Some remaining standing trees are **broken, splintered, or partially failed**
- Snow cover at the time of observation limited visibility of ground-level fine fuels

## Access Considerations

- While some areas immediately adjacent to Highway 17 appear partially cleared by some residents, there is still a great deal of windfall and piled wood

- Interior areas, particularly south of the highway:
    - Appear **difficult to access due to density of downed timber**
    - Likely present challenges for ground-based fire response
- 

## Infrastructure Context

- Highway 17:
  - Two-lane highway with passing lanes and wide shoulders
  - May act as a **partial firebreak**, but also represents a potential ignition corridor
- Ottawa Valley Railway:
  - Active line (limited daily use) located approximately 1 km to ¼ km south of Highway 17
- Natural gas pipeline:
  - Located approximately 0.5 km south of Highway 17
  - Appears to be maintained and cleared at its centre

## General Observations

- The storm damage is **not uniform**, but includes **clearly defined areas of severe impact**
- The most significant concentration of damage is:
  - On both sides of Boundary Road (Papineau Cameron and Calvin Townships)
  - Extending for many kilometers westerly with huge areas along Highway 17 on both north into parkland and south onto private land
- There is a **combination of downed timber, damaged standing trees, and pre-existing deadwood**, particularly from trees damaged by spruce budworm
- In some sections, every tree is partially down, in other it is around 50% windfall
- The total area, including around half of the park, is about 25 square kilometers (just over 6,000 acres)

## Conclusion

Based on these observations:

- There are localized areas where:
  - Fuel loading appears extremely elevated
  - Access may be very limited
- These conditions may:
  - Affect fire behaviour
  - Present challenges for suppression if a wildfire were to occur

The purpose of this report is to document observable conditions following the June 21, 2025 storm event.

Given the scale and nature of the damage in certain areas, it would be reasonable to respectfully request that the situation be **reviewed by appropriate provincial authorities** to better understand any potential wildfire risk.

## **Mayor's Proposal – Request for Wildfire Risk Assessment**

**Corporation of the Township of Calvin**  
**Council Resolution No. [XXXX-2026]**  
**Date: April 14, 2026**

### **WHEREAS:**

On June 21, 2025, a severe storm event caused significant forest damage within the Township of Calvin in the MNRF Eco District 5E5;

AND WHEREAS field observations conducted in early 2026 have identified areas of concentrated windthrow damage particularly along the Highway 17 corridor, and extending southward through crown land and private lands for about two kilometers and centering around Boundary Road as far as Peddlers Drive and northward through the Samuel de Champlain Provincial Park;

AND WHEREAS in the most affected areas, a substantial portion of the forest cover has been lost or significantly damaged, with many remaining trees broken, leaning, or structurally compromised;

AND WHEREAS this damage exists on both public lands, including Samuel de Champlain Provincial Park, and adjacent private lands and crown lands;

AND WHEREAS additional forest stress and mortality related to spruce budworm is present within the same area;

AND WHEREAS the combination of downed timber, damaged standing trees, and pre-existing deadwood may result in elevated fuel loading in certain locations;

AND WHEREAS some of the most affected areas may present challenges for ground access due to the density and arrangement of fallen trees;

AND WHEREAS wildfire risk, if present, would not be confined by property boundaries, could spread quickly to adjacent areas and may have implications for adjacent public lands, critical infrastructure, and overall community safety;

AND WHEREAS the Township of Calvin relies on a volunteer fire department and has limited capacity to respond to large-scale wildland fire events;

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**NOW THEREFORE BE IT RESOLVED THAT:**

1. Council respectfully requests that the Ontario Ministry of Natural Resources and Forestry, review the storm-affected areas within and surrounding the Township of Calvin and consider conducting a **wildfire risk assessment**, including how current conditions may influence fire behaviour and suppression challenges across the region;
2. Council further requests that the Office of the Fire Marshal of Ontario review the situation from a **public safety and community risk perspective**, and provide any available guidance to the Municipality of Calvin and the Calvin Fire Chief;
3. THAT this request is not limited to any single property type, but is intended to better understand **area-wide conditions and potential cross-boundary risk** affecting public lands, private lands, crown lands and nearby infrastructure;
4. THAT Council requests any available recommendations, guidance, or identification of next steps that may assist the Municipality in preparedness planning;
5. THAT this resolution be circulated to: The Ministry of Natural Resources and Forestry (regional office), The Office of the Fire Marshal of Ontario; Warren Verina, Park Superintendent; The Hon. Jill Dunlop of Minister of Emergency Preparedness and Response,; Bill Steer, The Canadian Ecology Centre; MPP The Hon. Victor Fedeli, and the townships of Bonfield, Papineau Cameron, Mattawan, East Ferris, and the town of Mattawa.